

# **PASCOAG FIRE DISTRICT**

## **TUESDAY SEPTEMBER 15, 2015 MEETING MINUTES**

**Held at 141 Howard Ave, Pascoag, RI 02859**

**Present: Chairman David Carpenter, Vice Chairman Robert Keable, Secretary Carrie Meinville Commissioner David Shaw and Commissioner Brian Mathieu.**

**1. The meeting opened at 7:00 pm with the pledge of Allegiance.**

**2. Public Comment: None**

**3. Annual Re-organizational meeting.**

**a. A motion was made to appoint David Carpenter as the Chairman of Board of Fire Commissioners by Robert Keable. A 2nd was heard from David Shaw. All members were in favor of the motion.**

**b. A motion was made to appoint Robert Keable as the Vice Chairman of the Board of Fire Commissioners by Commissioner Shaw. A 2nd was heard from Commissioner Mathieu. All members were in favor of the motion.**

**c. A motion was made to appoint Carrie Meinville as the Secretary of the Board of Fire Commissioners by Vice Chairman Robert Keable. A 2nd was heard from Commissioner David Shaw. All members were in**

**favor of the motion.**

**d. A motion was made to appoint Laurie McCutcheon as the Tax Collector by Commissioner Shaw, a 2nd was heard from Secretary Meinville. All members were in favor of the motion.**

**e. A motion was made to appoint Laurie McCutcheon as the Treasurer by Vice Chairman Keable. A 2nd was heard from Commissioner Mathieu. All members were in favor of the motion.**

**f. A motion was made by Vice Chairman Keable to appoint Jeff Kastle as our legal counsel. A 2nd was heard from Commissioner Mathieu. All members were in favor of the motion.**

**4. A motion was made by Commissioner Mathieu to accept the meeting minutes of the August 11, 2015 meeting as presented. A 2nd was heard from Vice Chairman Keable. All members were in favor of the motion.**

**5. A motion was made by Vice Chairman Keable to accept the Fire**

Chief's report as presented. A 2nd was heard from Commissioner Mathieu. All members were in favor of the motion. Chief Carter stated that currently both our rescues and the loaner rescue from New England Fire are out of service. We are currently borrowing a rescue from Oakland Mapleville. The Chief suggested that the board look into replacing rescues in a shorter time frame from 5 years to possibly 3. The Chief also stated that we need to replace the 12 lead monitor, it can no longer be fixed due to the age and requested up to \$30,000 to purchase a replacement because it is a life saving device. The Chief also stated that we need to replace 60 Scott bottles that will be out of date in the next two years. The approximate cost is \$60,000.

A motion was made by Commissioner Mathieu to take up to \$30,000 from savings to purchase a new 12 lead monitor. A 2nd was heard from Secretary Meinville. All members were in favor of the motion.

6. A motion was made by Commissioner Shaw to pay bills in the amounts of \$29,028.98 for administrative bills, \$7,490.99 for Fire & Rescue and \$35,104.06 for manual checks. The motion was 2nd by Commissioner Mathieu. All members were in favor of the motion.

7. A motion was made to accept the financial statements by Vice Chairman Keable and a 2nd was heard from Commissioner Shaw. All members were in favor of the motion.

8. A motion was made by Commissioner Shaw to accept the audited

**financial statements from our Public Accountant Bernie Poirier. A 2nd was heard from Commissioner Mathieu. All members were in favor of the motion.**

**9. A motion was made to sign & certify the state form FD-2 from the Auditor General for the annual 2016 budget by Vice Chairman Keable.**

**A 2nd was heard from Commissioner Shaw. All members were in favor of the motion.**

**10. No sub-committee reports.**

**11. Update received from Communication Officer Jason LeMaire on quotes for new phone systems.**

**12. A motion was made by Commissioner Shaw to approve the bid specs for the audit year end 2015. A 2nd was heard from Vice Chairman Keable. All members were in favor of the motion.**

**13. Correspondence - none.**

**14. A motion was made to adjourn at 7:40 pm by Commissioner Shaw.  
A 2nd was heard from Vice Chairman Keable. All members were in  
favor of the motion.**

**Respectfully submitted**

**Laurie McCutcheon      Carrie Meinville  
Treasurer      Commission Secretary**